

# Agenda for Cabinet

## Wednesday, 5th June, 2019, 5.30 pm

### Members of Cabinet

Councillors: M Armstrong, J Bailey, K Blakey, S Bond (Vice-Chairman), P Faithfull, B Ingham (Chairman), G Jung, P Millar, G Pook and I Thomas

**Venue:** Council Chamber, Blackdown House, Honiton

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Friday, 24 May 2019



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[www.eastdevon.gov.uk](http://www.eastdevon.gov.uk)

- 1 Public speaking  
Information on [public speaking](#) is available online
- 2 Minutes of the previous meeting (Pages 7 - 12)  
Minutes of the previous meeting held on 3 April 2019
- 3 Apologies
- 4 Declarations of interest  
Guidance is available online to Councillors and co-opted members on making [declarations of interest](#)
- 5 Matters of urgency - Exemption from Contract Standing Orders for temporary arrangements to ensure the ongoing maintenance of Council Homes (Pages 13 - 15)  
An approval to an exemption to Standing Orders is sought in order to ensure continuity of repairs and maintenance to the Council's housing stock during a period of demobilisation of the current contract for day to day repairs and work to void properties.
- 6 Confidential/exempt item(s)  
To agree any items to be dealt with after the public (including the Press) have been excluded. There are no items which officers recommend should be dealt with in this way.
- 7 Forward Plan (Pages 16 - 17)
- 8 Minutes of New Homes Bonus Panel held on 19 March 2019 (Pages 18 - 22)

**RESOLVED that the following recommendations be agreed:**

**Minute 8 Budleigh Food Event - £2,687.28**

Budleigh Salterton Chamber of Commerce be supported on the condition that money be raised to pay for a similar event in 2020.

**Minute 9 Application from Honiton transport to dementia support - £4,000**

from Honiton Dementia Alliance. That an independent evaluation comparing the Honiton dementia scheme and the Ottery dementia scheme be a condition of the grant, and that this be paid for using some of the Communities Together Fund underspend, be supported.

**Minute 10 Application from Lypstone Parish Council - £7,700**

to reduce flood risk

**Minute 11 Application from Newton Poppleford Playing Field Foundation – air ambulance landing site - £1,500**

to put in a night landing site at Newton Poppleford playing fields, be supported.

**Minute 12 Application from Ottery St Mary Help Scheme – Dementia Action Alliance and outreach - £10,390**

1. the Ottery St Mary Help Scheme for £10,390, be supported.
2. an independent evaluation comparing the Honiton dementia scheme and the Ottery dementia scheme be a condition of the grant and that this be paid for using some of the Communities Together underspend.

**Minute 13 Seaton Town Council - £2,921.60**

Seaton Town Council's request for funding to produce a leaflet for walkers from walks from Sidmouth to Seaton, be supported.

**Minute 14 Application from Stoke Canon Parish Council – Improving section of footpath - £1,960**

the application from Stoke Canon Parish Council to improve a 100m of public footpath, be supported.

**Minute 15 Application from Uplyme Parish Council – Air ambulance landing site - £2,783.62**

the Uplyme Parish Council application for an air ambulance landing site, be supported.

**Minute 16 Application from Upton Playing Fields Association – footpath - £5,000**

the application from Upton Playing Fields Association for funding for £5,000 to create a safer access to Glebe Park sports and playing fields, be supported.

**Minute 17 Application from West Hill Parish Council – Football goals - £1,581**

West Hill Parish Council's application to purchase full size portable goals, be supported.

**Minute 18 Seaton Majorettes purchase of 30 new batons - £3,360**

Seaton Majorettes application for funds for 30 new batons, not be supported.

### **Minute 19 Any other business**

#### **Exmouth Town Council - Drainage - £1,292.90**

Exmouth Town Council's request to keep the Exmouth Dragon's Den 2018/19 underspend of £4,938.76 to distribute through a similar Dragon's Den style event in 2019/20 be supported.

#### **Otterton Parishes Together Fund project 2016/17 - £3,289.50**

Otterton and Woodbury Parish Councils request to spend the £3,289.50 grant from the Parishes Together Fund 2016/17 on urgent repairs and replacements for footpath signage in their parishes be approved.

- 9 Minutes of Arts and Culture Forum held on 27 March 2019 (Pages 23 - 26)
- 10 Minutes of Exmouth Regeneration Board held on 28 March 2019 (Pages 27 - 31)
- 11 Minutes of Housing Review Board held on 28 March 2019 (Pages 32 - 43)

**RESOLVED that the following recommendations be agreed:**

#### **Minute 74 Brexit preparations**

a number of the housing plans be stress tested as part of the housing service's preparations for Brexit to ensure service continuity for tenants and customers.

#### **Minute 75 Future rent policy**

future rent setting has regard to the national rent setting policy as set out in rents for social housing from 2020 published by the Ministry of Housing, Communities and Local Government.

#### **Minute 76 Review of landlord disabled adaptation policy**

1. the revised landlord disabled adaptation policy to council homes, and
2. delegated authority be given to the Acting Housing Service Lead in consultation with the Portfolio Holder for Housing for any minor amendments to be made to the policy prior to its publication.

#### **Minute 79 Tenancy agreement changes update**

1. the results of the consultation.
2. the implementation of the revised tenancy agreement in line with the process outlined in the report.

- 12 Minutes of Overview Committee held on 28 March 2019 (Pages 44 - 48)

**RESOLVED that the following recommendations be agreed:**

#### **Minute 28 Poverty, homelessness, human rights and health and wellbeing in East Devon - scoping report**

the additional suggestions for key areas of focus go forward to the Devon Strategic Partnership Welfare Task Group for consideration alongside Cabinet's agreed themes of the scope.

#### **Minute 29 Environmental sustainability and climate change emergency**

to recommend to Council that we work with Devon County Council on a shared climate change programme, and signal our commitment to tackling climate change in areas where we can affect positive and meaningful change in our activities, and those of our partners, communities and residents.

- 13 Minutes of Recycling and Waste Partnership Board held on 24 April 2019 (Pages 49 - 54)

**RESOLVED that the following recommendation be agreed:**

**Minute 50 HM Government strategy consultation**

the SUEZ Director of Municipal Services be invited onto the Recycling and Waste Partnership Board.

- 14 Minutes of South and East Devon Habitat Regulations Executive Committee held on 29 April 2019 (Pages 55 - 61)

**Matters for Decision**

- 15 **Payhembury Neighbourhood Plan ('the Plan') to be formally 'made'** (Pages 62 - 64)

The Plan has now passed referendum and must be formally made by East Devon District Council in order to form part of the development plan.

- 16 **Revenue and Capital Outturn Report 2018/19** (Pages 65 - 72)

During 2018/19 budget monitoring reports have informed members of budget variations and the anticipated year-end financial position. This report contains the final position for the year and compares this outturn position against the budgets set.

- 17 **Leader's annual report on urgent executive decisions** (Pages 73 - 77)

Local Authorities (Executive Arrangements)(Meetings and Access to Information)(England) Regulations:

Under Regulation 19, there is a requirement to submit an annual report containing details of each executive decision which was agreed as urgent under Regulation 11 (Cases of special urgency) where less than 5 days' notice could be given.

- 18 **Appointment of Lead Members**

Appointment of Lead Members

The Leader will present his list of Lead Members for the Cabinet to approve in accordance with the delegation given by Annual Council on 22 May 2019.

<b>Axminster</b>	Ian Hall	Sustainable Homes and Communities
<b>Culture</b>	Joe Whibley	Environment
<b>Cranbrook (NEW)</b>	Kim Bloxham	Strategic Development
<b>Exmouth</b>	Nick Hookway	Strategic Development
<b>Business Enabling and Support</b>	Mike Allen	Economy
<b>Flooding</b>	Chris Pepper	Environment
<b>Health and Wellbeing</b>	Tony Woodward	Sustainable Homes and Communities
<b>Member Development and Engagement</b>	Maddy Chapman	Corporate Services

<b>Neighbourhood Planning</b>	Bruce de Saram	Strategic Development
<b>Building Design and Heritage</b>	Helen Parr	Economy
<b>Procurement</b>	Dan Ledger	Finance
<b>Rural Economy</b>	Andrew Moulding	Economy
<b>Sport and Recreation</b>	Vicky Johns	Economy
<b>Tourism</b>	Chris Wright	Economy
<b>Youth</b>		Corporate Services
<b>Community Safety</b>	Tom Wright	Environment
<b>NPPF</b>	Kathy McLauchlan	Strategic Development
<b>Environmental Health</b>	Olly Davey	Environment
<b>Council Housing</b>	Tony McCollum	Sustainable Homes and Communities
<b>Affordable Homes</b>	Paul Jarvis	Sustainable Homes and Communities
<b>Parks and Open Spaces</b>	Nick Hookway	Environment
<b>Consultation</b>		Corporate Services
<b>Branding and Marketing</b>		Corporate Services
<b>Customer Services</b>		Corporate Services
<b>Estates and Property Services</b>	Sam Hawkins	Asset Management
<b>Commercial Property</b>	Geoff Pratt	Asset Management
<b>Inclusivity (NEW)</b>	Steve Gazzard	Corporate Services

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If you are recording the meeting, you are asked to act in a reasonable manner and not disrupt the conduct of meetings for example by using intrusive lighting, flash photography or asking people to repeat statements for the benefit of the recording. You may not make an oral commentary during the meeting. The Chairman has the power to control public recording and/or reporting so it does not disrupt the meeting.

Members of the public exercising their right to speak during Public Question Time will be recorded.

[Decision making and equalities](#)

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